

Director

Regional Intervention Program

Job Announcement

Please submit all resumes and inquiries to David.Sherman@tn.gov

MH/IDD Program Director - Salary Range: \$4,327 - \$7,787 monthly

Organization Description

The Tennessee Department of Mental Health & Substance Abuse Services (TDMHSAS) is the State's mental health and substance abuse authority. The department is responsible for planning, setting policy and quality standards, system monitoring and evaluation, and advocating for persons of all ages who have mental illness, serious emotional disturbance, or substance abuse disorders.

Summary of Position

The Regional Intervention Program (RIP) is a parent-implemented, professionally-supported program for young children and their families who are experiencing challenging behaviors. The RIP Director:

- Provides administrative and clinical oversight for parent implemented, professionally supported behavior modification programs for young children and families provided at RIP Nashville location
- Provides supervision of assigned staff according to Human Resources policies and procedures (e.g. timekeeping, trainings, performance evaluations, etc.)
- Evaluates individual and overall program effectiveness through use of standardized objectives and outcome measures
- Completes reports on a quarterly basis and as requested by TDMHSAS
- Maintains responsibility for mandatory facility regulatory compliance (i.e. fire drills, TDMHSAS facility licensure requirements, etc.) within established deadlines set by regulatory agency
- Ensures RIP maintains Title VI compliance and completes agency survey annually
- Approves routine supply orders and vendor invoices for optimal program operation
- Oversees Vanderbilt University School of Nursing contract and intern placement at RIP Nashville facility
- Supports web presence for RIP network, which includes maintaining TDMHSAS RIP website
- Provides contract, budget, and monitoring oversight for 10 contracted replication sites in TN
- Develops and supports revenue contracts for out-of-state RIP Expansion sites
- Leads and supports program development activities to ensure RIP model fidelity across the RIP network
- Collaborates with community partners to enhance service provision for young children and families in TN

Education / Experience

Qualifications:

Master's degree from an accredited college or university in one of the following fields (Early Childhood Education, Social Work, Psychology, or other mental health related field. Relevant experience may be substituted for education.

TDMHSAS is an AA/EEO/ADA employer.

Pre-employment criminal background check is required.

Pre-employment drug testing is required.