

**Tennessee Voices for Children**  
**Board of Directors Meeting**  
**August 19, 2016**

In Attendance:

Bama Wood	Rikki Harris	Bill Dobbins
Bill Kirby	Tom Starling	Andrew Buckwalter
Paula Sandidge	Anna Claire Lowder	Charlie Gibson
Chad Poff	Brian Taylor	Vince Foster
Dick Blackburn	Blair Chapman	
Rhonda Ashley-Dixon	Emily Carroll	
Debbie Webb	Kathy Rogers	

**Start: 11:10 am**

**I. Welcome and Introductions – Bama Wood**

Bama Wood opened the meeting and welcomed all in attendance. She requested that everyone introduce themselves since there were a couple of new Board members and staff present. Afterwards, Bama informed the Board that there are currently eleven members on both the Board of Directors and the Advisory Council. She also informed them that the Bylaws state that there can be 7-20 members on the Board of Directors and it must maintain a 51% parent ratio. She asked that the Board carefully think about potential Board and/or Advisory Council members for recruitment.

**II. CEO Report- Rikki Harris**

Rikki began by introducing Anna Claire Lowder as the new Clinical Director at Tennessee Voices for Children. She informed the Board that Anna Claire had worked closely with Adam as her mentor and was very qualified for this position. She also explained that Anna Claire had great success in developing and leading the intern program at TVC.

Rikki gave a Strategic Planning update for Quarter 2 and reported that the organization is ahead of schedule at this time. She informed the Board that TVC has engaged c3 consulting and the Leadership Team has been working closely with them over the past several weeks to plan and prepare for the CARF Accreditation process. She also referenced the Project Plan Document from c3 Consultation which

outlines future goals and milestones for the organization. Rikki explained that the services provided by c3 Consulting are made possible by the Care Foundation of America grant funds.

Rikki discussed that the investment funds had been moved from various accounts into an American Funds account with Suzanne Nelson managing the funds. She stated that Chad would give an update on the investments in the Finance Committee Report.

Rikki announced that TVC had engaged Green Apple Strategy, a PR firm, to assist with marketing and promotion for the Green Ribbon Gala. Not only will the gala benefit from their services, but the organization will also benefit from a brand awareness standpoint. Green Apple has already discussed the use of testimonials and videos for the Gala that could be used for the future as well.

Lastly, Rikki gave an update on the 2016 Grant Funding Schedule. Rikki reported that the most recent grant awarded was the Early Connections Network No Cost Extension approved by SAMHSA. Rikki stated that this grant was modeled after the K-Town No Cost Extension application and noted that the result has been very successful. She mentioned that the organization has several grants that have been submitted and pending. Rikki explained that TVC had recently applied for the DCS Building Brains Grant and asked for a considerable amount. She stated that TVC should be receiving a response from them and also from the Wal-Mart Foundation Grant next week. She reported that the Bonnaroo Works Grant and the First Tennessee Foundation Grant were unfunded in the past quarter.

### **III. Secretary's Report- Debbie Webb**

Debbie Webb presented the minutes from the June Board Meeting. Once the minutes had been reviewed, Debbie requested someone make a motion to accept the minutes. Bill Kirby made a motion to accept, Rhonda Ashley-Dixon seconded the motion and it passed unanimously.

### **IV. Treasurer's Report- Chad Poff**

Chad Poff asked everyone to review the financials. He reported that there is currently a \$46,000 deficit, in which a large amount is based on depreciation. Brian Taylor also reported that this was an improvement from the \$51,000 deficit from May. Brain explained that with Kim Sterling and Adam Horn leaving and TVC not filling their positions, but rather distributing duties among existing staff will assist with current budgeting issues.

Brian also explained that there was a surplus of \$232,000 which includes funds from Baptist Healing Trust and the Care Foundation of America that TVC was given up front.

Chad made a motion to accept the financials, Bill Kirby seconded the motion and it passed unanimously.

**V. Finance Committee Report- Chad Poff**

Chad gave an investment report on behalf of the Finance Committee. He informed the Board that since placing funds with Suzanne Nelson at American Funds that the organization had already made \$15,000. Chad stated that the Finance Committee was very pleased with these results to date.

**VIII. Legislative Report- Bill Dobbins**

Bill Dobbins reported on the Tennessee General Assembly. Only two incumbent legislators lost their primary elections; and one of those legislators had already suspended his campaign. As it stands right now, there will be at least eight new House members and one new Senate member. There should be more competitive races in the November election. The presidential election will have some impact upon the turnout. Unfortunately, Tennessee ranks as one of the lowest among the 50 states in election engagement and turnout.

Bill also reported on the 3 Star Healthy Task Force led by Speaker Beth Harwell. Speaker Harwell's 3 Star Healthy Task Force continues to work on their proposal to expand healthcare to Tennesseans who are living in poverty and have a mental illness or substance abuse addiction. The Task Force has been working with the Centers of Medicaid and Medicare Services to develop more structure and detail on how the program would be implemented. It is estimated that the target population is approximately 130,000 Tennesseans. The Task Force plans more public meetings this fall to provide updates on its progress and to solicit more input from the community.

Lastly, Bill gave an update on State Finances in Tennessee. The state ended this past fiscal year with budget surplus of \$925 million dollars. This will be the second consecutive year that the budget has ended with such a robust fiscal surplus. The surplus this year is \$400 million dollars larger than last year.

**IX. Old Business**

None

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Bama Wood brought forth a motion from the Executive Committee to sale the current TVC property, 701 Bradford Avenue and allow the staff to work with Chad

Poff on sale and relocation. Bama explained that the Executive Committee had met and discussed the potential for the organization to make a significant profit from the sale and relocation. She also expressed that the Executive Committee would recommend using Chad Poff and Colliers International as the agent/broker.

Chad explained that the current market for the area is thriving and it could create a major surplus of funds for TVC. Chad informed the Board that the property ranges from \$2.25-\$2.75 million in value based on comparables in the area. He also stated that the potential asking price would be \$2.75 million. Chad informed Board members that TVC had found a property as a potential new location. If approved by the Board, TVC would like to make a contingent offer on the new location, 500 Professional Park Drive, Goodlettsville, TN 37072.

Rikki Harris shared with the Board that she and Chad spoke to advisors at Kraft and they were informed by Kraft that TVC would not have capital gains from the sale of the property. Rikki also shared that the new property is located in Davidson County, but outside of Nashville. She referred to the staff mileage analysis document to highlight the impact the move would have on current employees. The average resulted in a less than one percent increase in mileage and commute times for employees. Rikki also referred to the Sale Analysis document that detailed expenditures and revenue of the potential transaction. She explained that TVC has the potential to make over \$800,000 profit from the move.

Rikki stated that Chad had signed a Conflict of Interest based on him representing the organization, he agreed to excuse himself from the voting process, and he also volunteered to receive a lower commission rate as the broker for TVC.

Several Board members acknowledged that it seemed like a great financial move for the organization. It was also acknowledged that purchasing a less expensive piece of property would give TVC more flexibility for the future by not having a monthly mortgage payment.

Bama made the motion on behalf of the Executive Committee for the following items:

- a. TVC sale its current property
- b. Chad Poff represent TVC as a broker in the sale of the current property
- c. Chad Poff to represent TVC in the purchase of the new property

A second was unnecessary since the motion was made on behalf of the Executive Committee. All present Board members (excluding Chad Poff) voted in favor of all three items. The motion was unanimously approved.

**XI. Green Ribbon Gala Planning Committee Report- Vince Foster**

Vince Foster reported that the planning for the inaugural Green Ribbon Gala was going very well. He reminded the Board that the event will take place on November 5, 2016 at the Westin Nashville. He stated that Tipper Gore's family and friends are excited to attend the event and Mayor Megan Barry is also trying to make arrangements to attend. Vince announced that the Westin had created a room block for Tennessee Voices for Children at a very reasonable price.

Vince informed the Board that he and Patrick Sims, a Co-chair of the event, would be meeting with Michael Burcham, CEO of Narus Health, to discuss potential sponsorship for the gala. Vince encouraged everyone to think about potential sponsors for the event.

**Adjourned at 12:29 pm**