

**Tennessee Voices for Children**  
**Board of Directors Meeting**  
**October 21, 2016**

In Attendance:

Bama Wood	Rikki Harris	Patrick Sims
Molly Rollins	Bill Dobbins	
Paula Sandidge	Anna Claire Lowder	
Chad Poff	Brian Taylor	
Vince Foster	Blair Chapman	
Devika Kumar	Emily Carroll	
Charlie Gibson	Kathy Rogers	

**Start: 11:05 am**

**I. Welcome and Introductions – Bama Wood**

Bama Wood opened the meeting and welcomed all in attendance. She stated that there were several business items to discuss and also exciting news about the upcoming Green Ribbon Gala. Bama reminded Board members that items are still needed for the silent auction. She encouraged them to purchase tickets, request donations and seek ways to volunteer.

**II. CEO Report- Rikki Harris**

Rikki began by giving a brief update on Strategic Planning. She stated that a few items in Quarter 3 of the Strategic Action Plan were completed or were in progress. She informed the Board that the organization is still ahead of schedule at this time.

Rikki also reported on the CARF accreditation process and the continuation of work with c3 Consulting. She stated that the organization has had a great experience working with consultants from c3. Rikki informed the Board that the Leadership Team meets weekly with consultants to discuss timelines and progress. She explained that the Leadership Team is currently working on preparing for the application process which requires a great deal of preparation and research. Rikki directed them to the timeline created by c3 which outlined the future schedule of events.

She reported on the Funding Schedule over the past two months. She informed Board members that the System of Care Expansion Grant had been funded and TVC received 1 ½ positions. However, she stated that they may re-evaluate and expand TVC's piece. She also stated that there could be opportunities for new contracts. TVC has already been approached by other agencies to partner with them. She gave one example; the Association of Infant Mental Health Initiatives in TN has approached TVC to partner with them on program titled Infant Court. This program would work with parents of infants in cases where the child would typically be removed from the home by DCS. In these cases, TVC and AIMHITN would collaborate with parents to try and keep the child in the home while working with and supporting the parents. The possible target location for this program is Grundy County, Tennessee.

Rikki stated that the OJJDP and Wal-Mart grants were unfunded. She explained that OJJDP had over one hundred applications and only five of those were funded. She also noted that the Wal-Mart grant recipients were mainly organizations focused on food donations.

Rikki reported on the sale of the TVC property and directed members to the revised sale analysis. She informed the Board that TVC was under contract for the current property. She stated that TVC had received a sound offer and the buyer's broker had agreed to come down on fees on their end as well. TVC is currently in the 60-day contingency period, followed by a 30-day closing period. Rikki explained that the buyer had agreed to allow TVC to stay for up to six weeks while the other property is remodeled. Chad Poff stated that the environmental inspection on the current property would begin next week.

Rikki stated she had received two bids from construction companies for the remodel of the potential location. She asked Board members to contact her if they had another company to refer for a construction bid. TVC needs three bids before moving forward. She also informed the Board that she had a meeting with a structural engineer next week and is in the process of receiving quotes from moving companies.

Lastly, Rikki reported on the fiscal audit that took place earlier in the month. She was glad to report that preliminarily there were no major findings. She thanked Brian Taylor for his diligent work in ensuring the audit went smoothly. Brian informed the Board that a representative from Kraft would be attending the December Board Meeting to give a full report.

### **III. Treasurer's Report- Chad Poff**

Chad reported on the financials ending August 31, 2016 included in the packet. He noted that the Investment Fund was doing extremely well and was around \$8,000 in two months. He mentioned that the Finance Committee would be meeting following the Board Meeting to discuss a strategy for the funds received from the sale of the property. Rikki stated that Bill Kirby discussed with her his recommendations to share with the Finance Committee since he was unable to attend the meetings today.

Chad Poff made a motion to accept the financials, Devika Kumar seconded the motion and it passed unanimously.

### **IV. Secretary's Report- Paula Sandidge**

Paula Sandidge presented the minutes from the August 19, 2016 Board Meeting. Once the minutes had been reviewed, Paula made a motion to accept the minutes. Chad Poff seconded the motion and it passed unanimously.

### **V. Legislative Report- Bill Dobbins**

Bill Dobbins reported on the resignation of Commissioner Doug Varney. Commissioner Varney has been the Commissioner of the Tennessee Department of Mental Health and Substance Abuse Services since 2011. His last official day is October 21st. Governor Haslam announced that Deputy Commissioner Marie Williams, a 16-year veteran of the Department, will replace Commissioner Varney.

Mr. Dobbins also reported on the 3 Star Healthy Task Force Meeting from September 12, 2016. Chairman Sexton provided brief history and summary of the 3 Star Healthy Task Force. A presentation was made on the Individual Placement Services (IPS) program. IPS is an integrated treatment program that utilizes family, friends, and employment along with a mental healthcare provider. Governor Haslam initiated an IPS program in Tennessee two years ago. Since its implementation, Tennessee leads the nation in job starts per employment specialist that works with IPS candidates. Commissioner Doug Varney of Tennessee Department of Mental Health and Substance Abuse Services said that his department has been working to develop IPS in Tennessee. The department funded \$300k in IPS in 2014. The goal is to grow the program in the next three years and have it become self-sufficient. He reported, in the last General Assembly the Mental Health Coalition recommended a budget amendment of \$6.4M for a full statewide expansion of IPS. Chairman Sexton asked Commissioner Varney how long would it take to ramp up IPS on a statewide level. Commissioner Varney responded that it would take approximately one year to initiate a statewide program.

**VI. Zero Suicide- Anna Claire Lowder**

Anna Claire informed the Board about the Zero Suicide Committee that began at TVC and has been in place for close to a year. She stated that TVC had worked with Scott Ridgway from the Tennessee Suicide Prevention Network to gain knowledge about this initiative. Anna Claire reported that the committee had finished an assessment of the organization regarding the agency stance on suicide, trainings, and the confidence that staff has regarding working with clients with suicidal ideation. The committee compiled the information, conducted interviews with staff, and created the policy. Anna Claire stated that according to the CANS assessment, over half of the clients TVC works with have suicidal ideation. This policy would ensure that TVC staff are informed and have a plan in place if a situation were to occur. She also stated that staff members are already performing the practices involved in the policy, but there is no formal policy in place.

Bama Wood made the motion to accept the Zero Suicide Policy and to add it to the Policy and Procedure Manual. Chad Poff seconded the motion and it passed unanimously.

**VII. Gift Acceptance Policy- Emily Carroll**

Emily Carroll informed the Board that she had created a Gift Acceptance Policy that she felt was necessary for the organization to have going forward. She explained the purpose of the policy was to define what types of gifts are acceptable, what to do in the event of questionable gifts, and other information related to accepting gifts and donations. She stated that as TVC grows in the area of development it is a good decision to have a policy and process in place. Board members reviewed the policy and Bama Wood made a motion to accept the Gift Acceptance Policy. Devika Kumar seconded the motion and it passed unanimously.

**VIII. Green Ribbon Gala Planning Committee Report- Vince Foster and Patrick Sims**

Rikki introduced Patrick Sims, a Co-Chair of the Green Ribbon Gala, to the Board. Rikki expressed gratitude to both Patrick and Vince for their commitment and the amount of time they have put into the planning process for the event.

Emily Carroll reported that the current registration for the Green Ribbon Gala was at 223 registrants. There is currently a total of \$49,325 in revenue and thirteen sponsorships totaling \$32,000. She is very pleased with these results and still looking forward to raising more funds through the silent auction and donations from the night of the event. Emily announced that Tommy Anderson had agreed to be the auctioneer for the live auction on the night of the Green Ribbon Gala.

Vince Foster stated that he is looking forward to the event and it is very excited to be working with The Westin. He stated that this is a great opportunity for TVC to be one of the first events held at The Westin.

Patrick Sims reported that the event is already a success as far as he is concerned. He stated that a main emphasis has been bringing awareness to TVC and being intentional in setting this up for future events. He explained that growing a base of donors for the future is a very vital part of the planning for this event.

Emily Carroll expressed gratitude to Vince, Patrick, and the Planning Committee for their continued support. She also announced that the Belk Charity Sale is taking place on November 5 and that tickets can be purchased for \$5. She noted that this is an easy fundraising opportunity for TVC and encouraged Board members to purchase tickets.

**IX. Old Business**

None

**X. New Business**

Bama Wood brought forth a Board member nomination form for Krischan Kraye. Bama stated that Krischan is the AVP of Clinical Informatics Strategic Development and Integration at HCA. She informed the Board that Krischan would be an asset for the organization. Rikki stated that Krischan is very knowledgeable in the areas of quality assurance and metrics. She also informed the Board that he has performed a study about the cost savings of using peer support in the area of behavioral health. Rikki strongly recommended Krischan nomination. Bama Wood made the motion to accept the nomination and it passed unanimously.

**Adjourned at 12:22 pm**